



**SPORTSGRAPHICS**

[www.SportsGraphicsinc.com](http://www.SportsGraphicsinc.com)

## MEASURING GUIDE

1



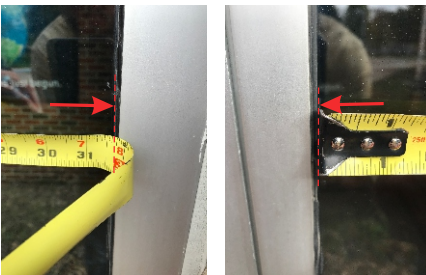
Take a photo **directly in front** of the windows you are measuring. If you cannot fit all of the window sections into one photo, take a photo of each section, making sure you identify them clearly.

2



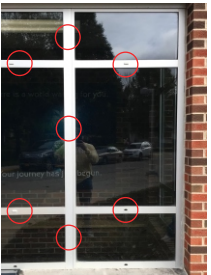
Measure the height and width of EACH individual window and record the measurements on a sketch of the window layout.

3



Measure from window caulking to window caulking (not frame to frame). Record these measurements on your sketch.

4



Finally, measure the width of the interior window and door frames for all sections. Record these measurements on your sketch.

5

Take a photo of your window & door sketches with measurements and email them, along with your photos of the actual windows, to your sales representative. Make sure to label your sketches and photos so they match up. Be as complete in your measurements as possible. If any further measurements are needed, you will be contacted.